

PREVEZA BASE

**ARRIVAL &
PROCEDURE
INFO**



www.istion.com

welcome aboard!

**BASE MANAGER &
SUPPORT ON SITE:**

Mr. Stavros Mpezevegkis
GSM: +30 6946 486 096

Check-in time: **17.00pm** / Check-out time: **09.00am**
Check-in Base: **Preveza Port** / Check-out Base: **Preveza Port**

**[Yacht should be returned to Base, the day before
the end of the charter period, the latest by 18.00pm]**



**HEADING TO
OUR BASE**



**ISTION YACHTING
PREVEZA BASE
PREVEZA CITY PORT**

MEETING POINT:

ISTION BASE OFFICE
32, EL. VENIZELOU STR.

→ Visit our blog

for itineraries, music,
recipes & more...



ISTION YACHTING HEADQUARTERS: 1, Poseidonos Ave., 174 55 Alimos,
Athens-Greece, **tel** +30 210 9811 515, **fax** +30 210 9811 990

CHARTER MANAGER: Ms. Sapfo Kleidi, **GSM** +30 6945 768 180

▶ PRIOR TO YOUR TRIP

Kindly do make sure we have received the following documents - which are required during check-in - at least two weeks before embarkation and we will take care of paper formalities and save you from facing any inconvenience or delay during check-in procedure:

Passport Copies

Skipper, Co-Skipper & Charterer if different person from the above

Sailing License

Skipper's Sailing license, in case the Skipper is not provided by Istion Yachting

Crew list

already provided to you via e-mail must be filled in, complete with full names, passport numbers, dates of birth, gender & skipper's cell phone number

Arrival info

Arrival date & time, Airline, Flight number, Departure airport, hotel you may be staying in Greece before your charter

Departure info

Scheduled departure date & time

Special requirements

or extras (such as provisioning list, etc.) if any

Please help us best process your documentation by stating your Istion booking reference code in your e-mail or fax subject.

▶ ARRIVAL IN PREVEZA

Transfer to base

The airport of Aktion-Preveza is located at a distance of 6km from the center and its approximately a 10 minute drive. The easiest way for our visitors to reach the base directly from the airport is by taxi.

Taxis are easily found at the airport but you could also contact the base manager to book one for you. Taxis cost about €25 total for 4 people, or €40 total for the 8 person minivan.

Ask for the driver to take you to Istion Base Office (32, El. Venizelou Str., Preveza Port), where our staff will be waiting to welcome you.

Private Transfer

Should you require a Private Transfer, feel free to let us know in advance and we will provide you with quotes from reliable transfer service providers. Please have in mind that the transfer cost will be slightly higher as the drivers also calculate the ride towards the pick-up location as well as any potential delay and whether a night time tariff applies.

▶ ARRIVAL TO BASE

Istion's Base Manager & staff have been advised on the details of your arrival, you will easily find them at the Istion Base office.

IN CASE OF LATE ARRIVAL

- **Our staff will wait for you** until approximately 20.00 hrs at night.
- **Your yacht will be ready & unlocked for you.** Aboard you will find a welcoming message providing you with basic instructions for your first night aboard. Should you face any difficulty or problem, do not hesitate to contact our Base Manager (available to assist you on a 24/7 basis).
- **Check-in procedure will take place the next morning.**

▶ CHECK-IN PROCEDURE

Check-in procedure has to be attended by and performed with Skipper & Co-Skipper only.
Check-in procedure involves 3 steps:

01. Formalities & Documentation

Before you check-in, you will be handing over at Istion's Welcome Desk the documents require for check in and we will take care of formalities such as signing required documents, handing the yacht's formal documentation & concluding any pending payments (i.e. security deposit & any extras).

SECURITY DEPOSIT

As stated in the booking terms & conditions please note that Security deposit is to be paid via Master or Visa credit card only, no debit cards or personal checks accepted.

02. Inventory list inspection

The Skipper and Co-Skipper will be provided with an inventory list so to check and confirm inventory delivered with the yacht. During check-in, the yacht should be free of all luggage and provisions.

03. Technical inspection

Yacht condition is checked with our staff who will demonstrate basic functional / operational features of the yacht and her equipment.

▶ CHECK-OUT PROCEDURE

Yacht should be returned to Base, a day before the end of the charter period, latest by 18.00pm. To help us be of better service please advise our Base Manager of your **expected arrival time to base, in advance.**

Upon your return, before entering Preveza port, you should first refill the fuel tank at Preveza port fuel station. For more information, please ask the Base Manager. Once you are done refueling, you can enter the marina, our staff will be waiting for you where the yacht was moored on the day you departed from the marina.

If during your trip you have noticed any sort of problem or malfunction of the yacht we would be very grateful if you could advise our staff. It is essential to maintaining a high quality fleet of yachts for you, that you provide us with any remarks regarding the function and the condition of our vessels, even minor ones, as we believe that detail makes the difference.

During check-out you are kindly asked to allow our staff to come aboard and inspect the yacht and her equipment; your presence is not mandatory so you will not be wasting any time on this. This inspection is detailed, as we need to assure that the yacht will be in perfect condition, not lacking any inventory, for the following clients chartering her after you. After every charter, the yacht is also inspected underwater by the diver so as to avoid any inconvenience.

▶ GENERAL INFORMATION

Marina location & services

The city of Preveza is located in the southern part of Epirus, at the entrance of the Amvrakikos Gulf. The marina and the main port is on the Eastern side of the historical city center. Our visitors can visit the Ancient city Nikopolis and its museum which was built by Octavius Augustus in 31BC after defeating Marc Anthony and Cleopatra at the historical battle of Aktion. The remains of the Ancient city are still preserved to this day around 6 km North from the city of Preveza. Many enjoy walking around the picturesque narrow streets of Preveza where they can do their shopping or sit and have a drink or coffee at the scenic Cafés. Preveza is also famous for its traditional taverns which serve exceptional food including local fresh fish, all good prices. Finally, any kind of shop and service can be found near your base and staff members will provide any additional resources and help that you might need.

In the port



Restaurant &
Café-snack bar



1 WC & Shower
in the Istion Offices

PREVEZA BASE

ARRIVAL & PROCEDURE INFO



Near the port

ATM	Laundry	Supermarket	Restaurant
Beauty Salon	Pharmacy	Port Police	Park & Sports Courts (Kyani Akti)
Luggage Storage			

Typical itineraries

This is a recommended Itinerary which is always dependent upon the whether conditions and personal preferences. More details for refueling, safe spots, restaurants and spots which you might have a special interest for can be discussed with the base manager of Istion.

Two weeks itinerary

DAY	LOCATION	DISTANCE
01 Saturday	Preveza city port (17:00)	Check in
02 Sunday	Parga (Valtos beach)	30 n.m
03 Monday	Corfu Islands (Garitsa)	34 n.m
04 Tuesday	Sivota	21 n.m
05 Wednesday	Paxos Island (Lakka)	14 n.m
06 Thursday	Antipaxos-Paxos island (Gaios)	12 n.m
07 Friday	Lefkas island	38 n.m
08 Saturday	Meganisi Island (Vathi)	26 n.m
09 Sunday	Atokos & Meganisi Islands	26 n.m
10 Monday	Kefalonia Island (Fiskardo)	16 n.m
11 Tuesday	Kefalonia Island (Sami)	12 n.m
12 Wednesday	Sivota & Lefkas island	24 n.m
13 Thursday	Kastos Island (Lakka)	13 n.m
14 Friday	Preveza city port	35 n.m
15 Saturday	Preveza city port (09:00)	Check out

One week itinerary

DAY	LOCATION	DISTANCE
01 Saturday	Preveza city port (17:00)	Check in
02 Sunday	Egremni-Porto Katsiki (Lefkas)	40 n.m
03 Monday	Atokos & Kastos Islands	18 n.m
04 Tuesday	Ithaka Island (Vathi)	20 n.m
05 Wednesday	Kefalonia Island (Fiskardo)	18 n.m
06 Thursday	Meganisi island (Vathi)	27 n.m
07 Friday	Preveza city port	20 n.m
08 Saturday	Preveza city port (09:00)	Check out

We wish you a wonderful sailing vacation!

THE ISTION YACHTING TEAM